Your Wedding At

HEADFORT

ARMS HOTEL

★ ★ ★ ★

Your Happily Ever After Starts Here

The Headfort dating back to the mid-1700s, to this day it still retains it's sense of charm in the Heritage town of Kells, Co. Meath.
Known best for its heartfelt hospitality and honest locally sourced food, the Duff family welcome you to celebrate in the warm surroudings of their family run hotel for the celebration of a lifetime for your special day.

As summerised by the John & Sally Mc Kenna in Ireland's 'Top 100 Places to stay' ;

'Family hotels, which were once the backbone of Irish hospitality, are scarce things today, and the hotel world has become one of the sharpest iterations of the corporate world. But if you want to see - and feel - exactly what an Irish family-run hotel is like then take the short journey from Dublin to Kells and park up at the Headfort Arms Hotel, a grand building in this pretty town. 'The staff are spontaneous, the welcome is real, the comfort is understated and the cooking is soulful. The people working here care about your welfare and care that you are having the best time they can create for you'

So book your showaround and let The Headfort be the beginning of your happily ever after.
We look forward to meeting you in person and planning the 'day of your life'

The Headfort Wedding Team

Your Headfort Wedding includes;

The assurance of only 'One Wedding Per day' with dedicated use of the venue for your wedding party

Various options for your Ceremony from the unique surroundings of the Red Chapel to the leafy backdrop of the Secret Garden, the choice is yours

Dedicated Wedding Entrance whether winter or summer, your guests will arrive on the red carpet to your exclusive venue for the day

Exclusive use of the Headfort Garden Pavillion for drinks reception with it's own rest rooms, bar hatch and outdoor seating

Freshly Brewed Tea/Coffee & Biscuits Reception for all guests in the self-contained Garden Pavilion

Personalised Menus & Table Plan, Chaivari chairs, dressed tables & centre pieces & presentation of your cake

Complimentary Accommodation for the Bride & Groom in our Taylor Suite with Champagne Breakfas

Bespoke Accommodation for your Wedding Guests at our Best Available Rate

Exclusive Spa Packages for your bridal party to enjoy

Second Day Party Venue with indoor / outdoor spaces, Barbeque options, casual food menus and in-house entertainment

The Duff family and The Headfort wedding team will be there for you and only you every step of the way, guiding you through, calming the nerves and making sure your happily ever after has THE perfect beginning.

And then ..all that is left for you is to say... 'I Do'

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Summer Sparkler

OUR MOST POPULAR WEDDING PACKAGE

The Summer and the outdoors with seasonal touches
with a great all inclusive package for you and your guests

Minimum 100 Guests Friday, Saturday & Holiday Periods, Minimum 80 Guests Midweek

• Drinks Reception (Choose one of the following);
Bubbly Reception, Pimms, Beer Bath, Summer Sangria, Homemade Lemonade

• Chefs Finger Bites (choose 4)

• Five Course Gourmet Menu *

• ½ Bottle of Wine with Dinner per person

• Summer Vibes Evening Supper - selection of Stone Baked Pizza & Fries

• Full Room Dressing including Centre Pieces, Chiavari Chairs, menu cards, table plan & cake stand

• Late Bar Extension

• Bridal Suite for the Wedding Couple

• Discounted Accommodation Rate for your Wedding Guests (20 Rooms)

Fully Inclusive Rate per Guest:
2027 - Midweek (Sunday - Thursday, includes all dates in Jan/ Feb / March) €79.00 per person
Weekend (Friday & Saturday) €85.00 per person

2028 - Midweek (Sunday - Thursday, includes all dates in Jan/ Feb / March) €85.00 per person
Weekend (Friday & Saturday) €89.00 per person

Standard Wedding T&Cs apply
* Choice in Menu - Appetiser or Dessert €4.95 supplement per choice
Main Course - €5.95 per choice

PRICES ABOVE QUOTED FOR 2027/2028 ONLY
(2029 RATES ON QUOTATION BASIS)
Inclusive of and subject to current VAT rate

* Includes starter, soup, main course, dessert, tea / coffee
* Premium menu choices incur a supplement

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Winter Glow

Embrace Winter with warming seasonal touches and a
magical atmosphere with an all inclusive package for you and your guests

Minimum 100 Guests Friday, Saturday & Holiday Periods, Minimum 80 Guests Midweek

• Drinks Reception (Choose one Option)
Bubbly Reception, Winter Mulled Wine, Red Velvet, Homemade Lemonade

• Chefs Finger Bites or Espresso of Soup in hand

• Five Course Gourmet Menu *

• ½ Bottle of Wine with Dinner per person

• Evening Supper Fish n' Chip Bar' (Choose one option of goujons of Fish, Chicken or Cocktail Suasages)

• Full Room Dressing including Centre Pieces, Chiavari Chairs, menu cards,
table plan & cake stand,

• Open lit Fires and Sparkling Fairy Lights

• Late Bar Extension

• Bridal Suite for the Wedding Couple

• Discounted Accommodation Rate for your Wedding Guests (20 Rooms)

Fully Inclusive Rate per Guest:
2027 - Midweek (Sunday - Thursday, includes all dates in Jan/ Feb / March) €79.00 per person
Weekend (Friday & Saturday) €85.00 per person

2028 - Midweek (Sunday - Thursday, includes all dates in Jan/ Feb / March) €85.00 per person
Weekend (Friday & Saturday) €89.00 per person

Standard Wedding T&Cs apply
* Choice in Menu - Appetiser or Dessert €4.95 supplement per choice
Main Course - €5.95 per choice

PRICES ABOVE QUOTED FOR 2027/2028 ONLY
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* Includes starter, soup, main course, dessert, tea / coffee
* Premium menu choices incur a supplement

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Two Day Wedding Package

• Champagne, Tea/Coffee & Canapés Reception on Arrival

• Five Course Gourmet Menu

• ½ Bottle of Wine with Dinner per person

• Evening Supper or 'Fish & Chips' Bar

• Full Room Dressing including Floral Centre Pieces, Chiavari Chairs, menu cards, table plan & cake stand

• Late Bar Extension

• Bridal Suite for the Wedding Couple with Champagne Breakfast

• Second Night Complimentary Accommodation for the Bridal Couple

Next Day At The Courtyard

• Chefs Barbeque or 'The Recovery Curry Buffet'

• Background Music

• Private Venue with Outdoor Courtyard Area

Fully Inclusive Rate per Guest:
2027 - Midweek (Sunday - Thursday, includes all dates in Jan/ Feb / March) €89.00 per person
Weekend (Friday & Saturday) €99.00 per person

2028 - Midweek (Sunday - Thursday, includes all dates in Jan/ Feb / March) €99.00 per person
Weekend (Friday & Saturday) €105.00 per person

Price Caters for up to 50% of Guests on Day Two

Standard Wedding T&Cs apply • Minimum Number of 100 Guests

* Choice in Menu - Appetiser or Dessert €4.95 supplement per choice
Main Course - €5.95 per choice
* Day Two Packages require a seperate booking deposit to secure Day Two Venue for After Wedding Party

PRICES ABOVE QUOTED FOR 2027/2028 ONLY
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*Wine included is pre-selected receommended choice from hotel

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Red Chapel Ceremonies and The Headfort Garden

We are delighted to host your Ceremony amidst a choice of venues available, making the Headfort the true venue for all weather and all seasons! Choose from the beautiful backdrop of the newly launched - Headfort Secret Garden, the Georgian surrounds of the Kenlis Suite or the unique backdrop of the Red Chapel (Supplement applies).
We provide full planning, dressing and co-ordination of your special occasion for a standard rate of €500. We can offer your Ceremony in conjunction with your Wedding Package chosen. Minimum Numbers apply)

- On site Ceremony Venue (Secret Garden or Indoors in the Kenlis Suite) €500
- Red Chapel Ceremony Venue €1000 (dressed with red carpet, chaivari chairs, dressed ceremony table and ceremony floral bouquet)

As always, we listen to your requests for the type of party or event that you want to host. In the meantime, we've come up with some winning package options that will ensure that you have a great party.....
in an exceptional place....











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Garden Party Wedding Package

(Note; Weather Contingency also in place)

On Arrival

Chefs Tasty Bites on Arrival (Choice of four), on arrival, choose one; Prosecco, Bottle Beer Bath & Lemonade Station

Beef Barons Barbeque or enjoy the Boyne Valley Barbeque from the Garden Grill with all the trimmings & accompaniments for a delicious summer feast...

Served with a Glass and a further top up of our recommended House Wine for all guests
Home made Dessert of your Choice from the our Pastry Chef at the Headfort Bakery
Evening Supper to Include finger food & Stone Baked Pizza from the Wood Fired Oven
Bar Extension, Room Dressing & Garden Lighting, Backdrops & Garden Photo booth included

Fully Inclusive Price of €79.00 (2027) / €85.00 (2028) per person

Minimum Number of 100 Guests
PRICES QUOTED FOR 2027 / 2028 ONLY (2029 RATES ON QUOTATION BASIS)

WEDDING BARBEQUE

- Prime 8oz Boyne Valley Beef Burger, Brioche Bun
- Blackened Piri Piri or Cajun Spiced Chicken (choose with or without Sour dough)
- Tomato, Coriander & Lime Salsa
- Roasted Summer Vegetable Skewers
- Selection of Four Salads (of your choice) & Breads
- Baby Roast Potatoes (choose garlic option or lemon & herb)
- 10 oz Prime Irish Hereford Sirloin Steak chargrilled as you like it from Chef with Choice of Sauces
  (€10.00 Supplement to add Sirloin Steak Option)

ALL PACKAGES INCLUDE THE FOLLOWING;

Fully Exclusive Use of the Kenlis Suite, Gardens & Private entrance
Presentation & Printing of Table plan, Menus etc if required
Use of Audio Visual and Microphones etc
Full Room & Garden Dressing including; Table Centre's and Colour theming

POSSIBLE ADD ON OPTIONS;

Tubs of Soft Whip Ice Cream with choice of fun toppings €5 per person
Option to add Appetiser to be served to your table, price depending on choice of appetiser
Option to add in a 'Wet dish of choice' also to BBQ ie. Curry etc

Accommodation discounted rate will also apply
Entertainment; Hotel can also assist in Entertainment options and bookings

PRICES ABOVE QUOTED FOR 2027/2028 ONLY
(2029 RATES ON QUOTATION BASIS)
Inclusive of and subject to current VAT rate

Note; Minimum Numbers of 100 apply to qualify for price above. Standard Terms & Conditions Apply.
Menu's are interchangeable but may incur further cost.
Further menu options available on request
****Complimentary Accommodation for Bride & Groom on night of party***

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Festive Frills Package

For Christmas and New Years Weddings

Fully Inclusive Festive Package
€10,500

Fully Inclusive for 120 Guests

HEADFORT ARMS WEDDING GOURMET RECEPTION PACKAGE

Festive Mulled Wine & Carved Gammon Rolls

Five Course Luxury Dinner

Wine with Dinner

Evening Supper with the Trimmings

Bar Extension

Full Room Dressing including Chiavari Chairs

Bridal Suite

Christmas Tree Dressing

Festive Decorations and bespoke Guest Christmas Crackers on settings

Themed Room Lighting

Standard Wedding T&Cs apply
*PACKAGE IS NOT AVAILABLE FOR NEW YEARS EVE

OFFER IS STRICTLY SUBJECT TO AVAILABILITY
PRICES QUOTES FOR 2027 / 2028 ONLY
(2029 RATES ON QUOTATION BASIS)
Inclusive of and subject to current VAT rate

*Further Wedding guests above 120 guests charged at €85.00 per person fully inclusive (2027) / €89.00 (2028)

* Includes starter, soup, main course, dessert, tea / coffee
* Premium menu choices incur a supplement

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The Red Chapel



FULLY INCLUSIVE PACKAGE €9,999

We are blessed to have exclusive use of the Red Chapel ceremony venue and grounds which is located adjacent to the hotel in the old convent buildings. It offers a truly magical venue of beautiful textures, light and original features, tucked away in the privacy of a quaint courtyard garden. We are delighted to offer a fully inclusive package for this venue alongside the hospitality of the Headfort inclusive offer.

Based on 100 Guests Fully Inclusive - Additional Guests €89.00pp (2027) / €95.00 (2028)
(Maximum 130 for Chapel)

- Exclusive Use of the Red Chapel Venue
- Ceremony Set up, Red Carpet, Chivari Chairs, Ceremony Table, Draped Backdrop
- Coordination of Guests to and from Venue (does not include Celebrant)
- Drinks Reception; Prosecco Reception, Beer Bath, Mulled Wine, Fruit Cocktail (Choose one) – along with Pink Lemonade & Tea/Coffee Station
- Chefs Finger Food - choice of four tasty bites chosen from our menu of canapés for guests to enjoy with drinks
- Five Course Gourmet Dinner (Starter, Soup, Main course, Dessert, Tea/Coffee)
- Wine poured with dinner (Glass with further top up)
- Evening Supper - Choose between cones of 'Fish and Chips' or Traditional Supper option
- Overnight Accommodation for Bride and Groom
- Planning and Coordination assistance
- Reduced Room rates for guests

Standard Wedding T&Cs apply

PRICES QUOTED FOR 2027 / 2028 ONLY (2029 RATES ON QUOTATION BASIS)
Inclusive of and subject to current VAT rate

*Dates are not confirmed until full Deposit of €2,000 is paid to secure the booking.
90% of the Wedding Fee to be paid in advance with remaining balance paid on Departure

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Headfort Inspirations

Options to Add On special touches to your package

- Smoked Honey Glazed Gammon Blaa -
carved for your guests with salad leaves and relishes
€6 per person (based on minimum 50 pax)

- Selection of Sliders -
Prime Beef, Buttermilk Chicken and Harissa Spiced Chickpea with Relishes and salad
€7 per person (based on minimum 50 pax)

- Charcuterie Table with cured meets, sourdough, pestos, mustards and dips
€7 per person (based on minimum 50 pax)

- Grazing Table -
Delectable morsels to include charcuterie, prosciutto, selection of cheese bites on sticks, seasonal fruit
€8 per person (based on minimum 50 pax)

- Cocktail Reception - choose Passionstar Martini, Kells Gin Kiss, Mojito or Whiskey Sour
€12 per cocktail (based on minimum 50 cocktails ordered)

- After Dinner Espresso Martini Station -
€12 per cocktail freshly shaken based on minimum 50 cocktails

- Pizza Supper - option to add selection of Pizzas to your evening supper from €15 per pizza
(depending on pizza ordered, based on minimum 10 pizza ordered)

- Board Games in the Garden - Giant Connect Four, Hula Hoops, Giant Jenga and play mats
Fixed rate of €250 to include for the day (weather contingent)

- Cheese Table to follow dinner or alongside supper -
Sheridans Cheeses with crackers, fruits and chutney
See supplier guide - Sheridans Cheesemongers supply directly from local store in Kells

- Tayto Crisp Sandwich Wall - presented for you on our tailor made 'Crisp Wall'
€500 - based on 100 (incudes use of crisp wall, bread, butter and sauces) for a late night treat!

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A La Carte Menus

On Arrival Drinks Reception

Champagne for the Bridal Party -	Complimentary
Tea/Coffee Reception -	Complimentary
Winter Welcome	
Mulled Wine Reception -	€6.50 per person
With Mini Scones, Homemade Jam & Clotted Cream	€9.50 per person
Hot Port Reception or Hot Whiskey	€7.50 per person
Summer Glow	
Summer Lemonade Bar	€3.00 per person (min 50)
Summer Fruit Punch or Pimms Reception	€6.50 per person
Buck's Fizz Reception	€6.95 per person
With Chocolate Strawberries	€9.95 per person
The Classics	
Sparkling Wine Reception	from €39.00 per bottle
Champagne Reception	from €70.00 per bottle
Kir Reception	€7.50 per person
Kir Royale	€8.95 per person
Drink of Choice/Complimentary Bar	
Charged on Consumption	
Bottled Beer Bath	
Selection of Bottled Beers	€6.50 per bottle (min 50 bottles)
(Depending on selection)	

Options on request to host a cocktail reception
or after dinner cocktail station (priced on choice)

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A La Carte Menus

Pre Dinner Canapés

Choice of Four canapés below included in all Inclusive packages, premium choices may be added at a supplement depending on choice

Espresso of Soup of choice

Mini Chicken Caesar Bites in a Kos Leaf

Smoked Salmon Bites with Sour Cream on Homemade Brown Soda Bread

Tom Doherty's Warm Black Pudding Crostinis with Onion Marmalade

Selection of Vegetable Samosas with Cucumber Riata

Goats Cheese Crostini on Sourdough toast, red onion marmalade

Button Mushrooms in a herb crumb with aioli dip

Mini Deep Fried Bries with Sweet Cranberry Relish

Asparagus Spears with Italian Cured Ham

Mini Spring Rolls with Sweet Chilli Dip

Cocktail Sausages in Honey & Mustard

Thai Chicken Skewers with Lime Dip

Foccacia Bites; Choose Goats Cheese and Onion, Mushroom & Thyme, Sundried Tomato, Basil & Mozzarella

Prawns wrapped in Filo wth Chilli Dip

Selection of Mini Scones, Cream & Jam - €3.95pp (minimum 50 persons)

Chocolate Dipped Strawberries & Macaroons - €6.00pp (minimum 50 persons)

Choice of three Canapés from above - €9.95pp

Choice of Four Canapés - €12.95pp

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A La Carte Menus

Appetisers

(All appetisers below are offered as part of all inclusive packages)

Headfort Chicken Liver Pâté, Red Onion Marmalade & Sourdough Toast	€11.95
Warm Shredded Duck Salad, Fig and Balsamic Dressing, Vermicelli Noodles	€11.95
Herb Crumbed Brie Bon Bons with Red Onion Relish, Sundried Tomato & Wild Herb Salad	€10.95
Herb Crusted Salmon & Cod Fishcake, Chorizo Crumb, Sweet Red Pepper Relish	€10.95
Bacon & Brie Shortcrust Pastry Tart with a Red Onion Marmalade & Dressed Leaves	€9.95
Melon Martini Drizzled with a Mango & Mint Coulis	€7.95
Savoury Breast of Chicken & Mushroom Bouchee in a White Wine Cream Sauce with Crispy Pancetta	€10.95
(As above with Pancetta & Smoked Chicken €11.95)	
Tom Doherty's Black Pudding Croquettes with Spiced Apple Chutney & Wild Rocket Salad	€9.95
Classic Caesar Salad with Bacon Lardons, Herb Croutons and Parmesan shavings & Chefs Dresssing	€9.95
With Cajun Spiced Chicken (€10.95) With Shrimp (€11.95)	

Headfort Arms Tapas Board (Three served per table)
Butchers Selection of Parma Ham, Chorizo & Premium Salami, Roasted Tomato on the Vine,
Pot of Homemade Live Pâté, Mixed Olives, Shredded Confit of Duck with Spiced Apple Chutney
and Homemade Basil Pesto
Served with a Selection of Breads
€12.95 per person (€2 per person supplement if included in all inclusive package)

Soups & Sorbets
(Soup €7.95 /Sorbet €7.95)
Cream of Leek & Potato, Homemade Seafood Chowder, Mushroom & Thyme Winter Vegetable Broth
Carrot & Coriander, Beef Tomato & Basil, Cream of Vegetable served with Herb Croutons, Roasted Red Pepper
Mango & Mint Sorbet, Champagne & Wild Berry Sorbet, Passion Fruit & Orange Sorbet, Tangy Citrus Sorbet

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A La Carte Menus

Main Courses

All dishes below are included as standard in all inclusive packages

Supreme of Chicken with a Sun dried Tomato & Basil & Feta Stuffing, Creamed Bell Pepper Sauce €24.95
(Variations of restaurant style chicken dishes available, discuss with coordinator)

Charred Supreme of Chicken, Kerrigan's Wild Mushroom Ragu,
Fondant Potato, Long Stem Broccoli, Crispy Pancetta €26.50

Roast Turkey with Honey Glazed Ham, Garden Herb Stuffing & finished with a Red Currant Jus €23.95

Tomahawk of Pork with an Apple & Raisin Compote & Coated with a Dijon Mustard Cream Sauce €24.95

Fillet of Fresh Herb Crusted Cod, Sweet Potato Puree,
Roasted Cherry Tomato & Creamed Tomato & Basil Sauce €29.95

Herb Crusted Darne of Salmon with a Classic Dill & Saffron Hollandaise €29.00

Oven Baked Fillet of Hake, Sweet Potato Puree, Long Stem Broccoli, Lemon Butter Sauce €29.95

Overnight Roasted Short Rib of Beef, Creamed Champm Bourgignon Jus, Tobacco Onions €29.95

Roast Sirloin of Beef served with Yorkshire Pudding & Roasting Juices €34.95

The below options are available in all inclusive packages with a Supplement depending on choice

Duo of Lamb, Stuffed Leg of Lamb coupled with a Baby Rack served with a
Minted Béarnaise & Rosemary Jus €35.00

Oven Baked fillet of Seabass, on a Spring Pea & Basil Risotto with a Saffron Cream Sauce €29.95

Chargrilled Prime Boyne Valley Fillet Steak,
Creamed Champ, Portobello Mushroom, Tobacco Crispy Onions & Peppercorn Sauce €45.00

Medallions of Monkfish wrapped in Parma Ham & Drizzled with a
Roasted Bell Pepper Coulis €32.00

Roast Duck with Wok Fried Vegetables, Orange & Star Anise €31.50

All main Courses are served with a Selection of Vegetables & Potato in Season which can be discussed to suit your menu

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A La Carte Menus

Vegetarian Options

Roasted Vegetable Filo Parcel, Tomato & Basil Sauce, Wild Rocket Pesto

Roasted Aubergine, stuffed with Moroccan style savoury rice, Harissa spiced tomato sauce

Pea & Mint Risotto, Chargrilled Long Stem Broccoli, Crumbled Feta

Choose an authentic Indian Dahl or Curry by one of our Indian Chefs (we can discuss this with you)

Three Cheese & Thyme Tartlet, Caramelised Onion, Toasted Hazelnut & Dressed Leaves

Dessert Menu

All Desserts €8.95
Warm Bramley Apple Pie with Vanilla Ice cream
Orlaith's Signature Cheesecake - Choose from a selection of our signature tastes available
Warm Crumble Pot, Vanilla Ice Cream and Crème Anglaise (Choose Apple, Apple & Berry or Pear & Almond)
Seasonal Rustic Meringue, (Choose Summer Berried, Classic Irish Strawberry or Winter Orange & Pomegranate)
Pyramid of Profiteroles with Fresh Cream and Chocolate Sauce
Warm Chocolate Brownie, Vanilla Ice Cream with Chocolate Sauce
White Chocolate and Raspberry Blondie with Vanilla Ice Cream and Raspberry Coulis
Light Lemon Tart, Raspberry Compote, Chantilly Cream
Headfort Tasting Plate – Chefs Choice of Three Mini Desserts - €4.95 Supplement per person

A Special Touch

Irish Cheese table - Irish and Continental Cheeses with Grapes, Celery and Cheese Biscuits
Price based on choice of cheeses and number of guests

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A La Carte Menus

Evening Time

Options A & B are included as standard in all inclusive packages.
Option C & D & E - Premium Choice; €3.95 supplement on package price

Option A Finger Food Supper

Cocktail Sausages
Chicken Goujons
Spiced Potato Wedges with Dips
Tea /Coffee €13.95
Add platters of Sandwiches @ €5 per person (minimum order 60 persons)

Option B Headfort Fish n'Chips

Headfort Arms Newspaper Cones with Fresh Cod & Chips
(Chicken Goujons or Cocktail Sausages also available)
Tea/Coffee €13.95

Option C Headfort Spice Bag

Spiced Breaded Chicken with Chips, Pepper, Onion & Spice Bag Seasoning
€15.95

Option D Sharing Boards

Thai Chicken Skewers
Spring Rolls
Prawns Wrapped in Filo
Suasages in Honey & Mustard with Dips
€16.95

Option E From The Garden Kitchen

Selection of Stone Baked Pizza
Boyne Valley Beef Sliders
Veggie Bean Sliders
€16.95

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Terms & Conditions

STANDARD WEDDING TERMS AND CONDITIONS OF BOOKING CONTRACT

- All bookings are considered provisional until the hotel has received a deposit of €2000.00 with full agreement to all Terms & Conditions of the Booking. Regrettably Deposits are fully non-refundable.
  A wedding booking may be held on a provisional basis for 14 Days only. Only once confirmed with full deposit, binding contract of service is created.
  A further non refundable deposit of €3,000.00 must be paid Six months before the date of the wedding.
  All rates included in this folder correspond to 2027/2028 only and are subject to increase in VAT following Annual Budgets.

- Cancellation made within six months of the Wedding Date will forfeit full balance paid.
  Cancellations made within 60 days will forfeit full balance paid plus outstanding cost of the event in full.
  In the event of cancellation, an administration charge will be accounted for depending on the level of notice and wedding planning administered by the wedding team up to the time of cancellation.
  Transferral of Wedding date may be permitted in exceptional circumstances and may be permitted only once.
  Second transferral will forfeit deposit paid. In the event of cancellation deposits may not be used towards any other event or function at the hotel. A transferral of date if permitted must be made in writing and will incur pricing scheme relevant to the new wedding date. Cancellation of a Wedding date must be made in writing to the hotel and Deposits are fully non refundable as per terms.

- The selected menu and Guest numbers must be advised to the hotel 30 days before the date of the event.
  Final numbers must be advised to the hotel 7 days in advance of the reception.
  The final number submitted to the hotel at this time will be the minimum numbers charged.
  Increase in numbers will be charged accordingly.
  Inclusive packages based on a minimum number of guests are minimum numbers charged. Extra guests will be charged at a per person all inclusive agreed rate. The seating plan (if one is present) must be provided to the hotel five days in advance of the event.
  It is the hotel's policy that a minimum of 90% of the final balance is settled & cleared before the day of wedding.
  Any remaining outstanding balance must be settled on the day of the wedding or before check-out.
  We regret Cheques will not be accepted.

- The use of **confetti, confetti cannons, glitter, rice, artificial petals or similar materials** is **not permitted** anywhere on the hotel premises or grounds. Nothing may be attached to the walls, ceilings, doors, fixtures or fittings of the hotel without prior approval from hotel management.
  It is not permitted to bring additional food or beverages for consumption onto the premises.
  Hygiene regulations demand that all food consumed be prepared on the premises. We do not offer Corkage.
  A Bar Exemption, if required, must be requested 3 months in advance. (This may come at an additional cost to you).
  The Hotel although providing advice and contact information, cannot take responsibility for booking entertainment/suppliers. All entertainment/suppliers booked by couples themselves must have the approval of the hotel management. All Entertainment must be finished by 2am on site
  Extras on the day of the wedding including toast drinks will be charged to final account.
  If there is a requirement to offer dinner to suppliers, this will be charged at 50% of the package price, suppliers will be served dinner in a dedicated area during service.

- Force Majeure
  Where the wedding cannot proceed due to circumstances beyond the reasonable control of either party - including severe weather, fire, flood, utility failure, government restrictions, epidemic or industrial action - the Hotel will notify the couple as soon as reasonably possible and take reasonable steps to minimise disruption. Postponement, cancellation and the treatment of payments will be reviewed fairly on a case-by-case basis, considering costs already incurred and services provided.

- External Food and Drink
  External alcohol, food or catering may not be brought onto or consumed on the Hotel premises. Wedding cakes, sweet tables, favours and other small treats may be permitted with prior Hotel approval. The couple must ensure that any food supplier is appropriately registered, insured and compliant with food-safety and allergen requirements. The Hotel accepts no responsibility for externally supplied products except where liability cannot legally be excluded.

- External Suppliers and Entertainment
  All external suppliers and entertainers must receive prior Hotel approval and comply with the Hotel's access times, sound limits, finishing times and health and safety requirements. The couple is responsible for confirming that each supplier is appropriately registered, qualified and insured, including public liability insurance and electrical certification where applicable. The Hotel accepts no responsibility for their acts, omissions, services or equipment except where liability cannot legally be excluded. Arrangements regarding supplier meals on site should be discussed prior to the event. Supplier wedding dinner may be served during the meal in a separate area and charged at a set cost on the final account as agreed.

- Data Protection
  Personal information, including contact details, payment guarantees, rooming lists and dietary or accessibility equirements, will be stored securely and used only for managing the wedding, accommodation and related Hotel services. Information will normally be deleted or anonymised within five years, unless a longer retention period is required by law or necessary for legitimate business purposes. Further information is available in the Hotel's Privacy Policy.

- Photography and Marketing Consent
  ☐ I/we consent to Headfort Arms Hotel using photographs or video from our wedding for its website, social media and other promotional materials. I/we understand that this consent is optional and may be withdrawn at any time by contacting the Hotel.

- Accommodation; A block booking of Bedrooms may be made for your wedding guests at Best Available Rate; Weddings over 150 persons, 20 rooms will be blocked, weddings under 150 persons 10 rooms will be blocked (unless otherwise agreed with management at the time of booking).
  Room Bookings must be fully allocated 6 weeks before the Wedding. Rooms not allocated by this time will be automatically released. All rooms booked must be secured with Credit Card Guarantee or Pre Payment.
  All other rooms will be sold at standard published rates.
  Prices valid for 2027/2028 only.

Your Wedding At

HEADFORT
ARMS HOTEL

- Children – Supervision & Safety
  Children attending weddings or events must be appropriately supervised by a parent, guardian or responsible adult at all times. Children under 14 must not be left unattended anywhere on the Hotel premises and are not permitted to use Hotel lifts without an accompanying responsible adult.
  Parents/guardians are responsible for the safety, behaviour and supervision of children in their care.
  Hotel staff do not provide childcare or supervision, and the Hotel cannot accept responsibility for incidents arising directly from children being left unsupervised, except where liability cannot legally be excluded.
  Hotel Management reserves the right to intervene where an unsupervised child or their behaviour may present a risk to themselves, other guests, staff or Hotel property.

- Cermony on site
  Entry for all suppliers is from 8am onwards the morning of the wedding.
  Red Chapel ceremonies; Entry is from 8am the morning of the wedding and all items of dressing must be removed on the same day by suppliers.
  Special requests may be made in writing and will depend on whether the chapel is in use before or after the event.

- Personal Belongings
  The hotel does not accept responsibility for the loss, theft or damage of personal belongings belonging to the couple or their guests, except where liability cannot legally be excluded.
  Guests are advised not to leave valuables unattended.

- The hotel reserves the Right to Refuse or Terminate an event due to unreasonable behaviour, unlawful activity, significant health and safety concerns, damage to property, threatening or abusive behaviour towards staff or guests, or a serious breach of these Terms & Conditions.

I have read and agree to the standard Terms and Conditions of our Wedding Booking at the Headfort Arms Hotel

Date of Wedding; _____ Date of Signature; _____

Name on Behalf of Wedding Couple; _____ Signature; _____

On Behalf of the Venue; _____ Signature; _____

Notes; _____